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**DEPARTMENT OF SOCIAL SERVICES**  
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GAVIN NEWSOM  
GOVERNOR

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PIN 22-11-ASC

TO: ALL ADULT AND SENIOR CARE PROGRAM LICENSEES

FROM: ***Original signed by Kevin Gaines***  
KEVIN GAINES  
Deputy Director  
Community Care Licensing Division

SUBJECT: **ANNOUNCING ORGANIZATIONAL CHANGES IN THE ADULT AND SENIOR CARE PROGRAM**

**Provider Information Notice (PIN) Summary**

PIN 22-11-ASC announces organizational changes in the Adult and Senior Care Program.

The Adult and Senior Care Program (ASCP) within the Community Care Licensing Division (CCLD) is pleased to announce the following organizational changes:

- Announcing new Regional Manager in the Riverside Adult and Senior Care Regional Office
- The establishment of the new San Bernardino Adult and Senior Care Regional Office
- The reorganization of the San Bernardino, Riverside, and San Diego Adult and Senior Care Regional Offices
- Announcing newly appointed Assistant Program Administrator for Central, Field Operations 3
- Assistant Program Administrator (APA) and Assistant Branch Chief (ABC) responsibilities

The purpose of this reorganization is to optimize administration services through a more even workload distribution and align similar CCLD programs to avoid duplication of efforts and improve resident safety.

## **Announcing new Regional Manager in Riverside Adult and Senior Care Regional Office**

ASCP announces the appointment of Reyna Lacey as the Regional Manager in the Riverside Adult and Senior Care Regional Office. Reyna has worked for Community Care Licensing Division (CCLD) since 2014. She was a Licensing Program Analyst and Licensing Program Manager before being promoted to Regional Manager. Prior to working for CCLD, Reyna worked for the Department of Corrections and Rehabilitation and the Department of Motor Vehicles Investigations Division.

## **The establishment of the new San Bernardino Adult and Senior Care Regional Office**

It is the Department's commitment to uphold the CCLD's Adult and Senior Care Program's mission to optimize the health and safety of adults and seniors in community care settings, and vision for all adults and seniors in the community care setting to have access to quality of care. The establishment of the new San Bernardino Adult and Senior Care Regional Office is a step toward furthering the commitment of the Department in upholding our mission and vision.

## **The reorganization of San Bernardino, Riverside, and San Diego Adult and Senior Care Regional Offices**

The San Bernardino Adult and Senior Care Regional Office will be managed by Regional Manager Leslie Mendiveles, and the Riverside Adult and Senior Care Regional Office, will be managed by Regional Manager Reyna Lacey. Both offices will share the same physical office location and contact information but will provide services for different counties and zip codes within their region. The existing caseload from Riverside Adult and Senior Care Regional Office and San Diego Adult and Senior Care Regional Office will be shared between the Riverside, San Diego, and San Bernardino Adult and Senior Care offices.

### **San Bernardino Adult and Senior Care Regional Office**

**Regional Manager:** Leslie Mendiveles

**Address:** 1650 Spruce Street, Suite 200, MS 29-27  
Riverside, CA 92507

**Telephone:** (951) 248-2222; **Fax:** (951) 248-0370

**E-mail:** [CCLASCPSanBernardinoRO@dss.ca.gov](mailto:CCLASCPSanBernardinoRO@dss.ca.gov)

**Counties:** San Bernardino and Riverside (partial)

### **The SAN BERNARDINO ASC REGIONAL OFFICE will provide coverage for all zip codes in San Bernardino County and the following zip codes in Riverside County:**

91752, 92220, 92223, 92230, 92282, 92320, 92505, 92509, 92530, 92531, 92532, 92595, 92596, 92860, 92877, 92878, 92879, 92880, 92881, 92882, 92883

### **Riverside Adult and Senior Care Regional Office**

**Regional Manager:** Reyna Lacey

**Address:** 1650 Spruce Street, Suite 200, MS 29-27  
Riverside, CA 92507

**Telephone:** (951) 248-2222; **Fax:** (951) 248-0370

**E-mail:** [CCLASCPRiversideRO@dss.ca.gov](mailto:CCLASCPRiversideRO@dss.ca.gov)

**Counties:** Riverside (partial) and San Diego (partial)

**The RIVERSIDE ASC REGIONAL OFFICE will provide coverage for the following zip codes in Riverside County:**

92201, 92202, 92203, 92210, 92211, 92225, 92226, 92234, 92235, 92236, 92239, 92240, 92241, 92247, 92253, 92254, 92255, 92257, 92258, 92260, 92261, 92262, 92263, 92264, 92270, 92274, 92276, 92284, 92292, 92324, 92373, 92280, 92501, 92502, 92503, 92504, 92506, 92507, 92508, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522, 92536, 92539, 92543, 92544, 92545, 92546, 92548, 92549, 92551, 92552, 92553, 92554, 92555, 92556, 92557, 92561, 92562, 92563, 92564, 92567, 92570, 92571, 92572, 92581, 92582, 92583, 92584, 92585, 92586, 92587, 92589, 92590, 92591, 92592, 92593, 92599

**The RIVERSIDE ASC REGIONAL OFFICE will also provide coverage for the following zip codes in San Diego County:**

92003, 92025, 92026, 92027, 92028, 92029, 92069, 92078, 92081, 92082, 92083, 92084

**San Diego Adult and Senior Care Regional Office**

***Regional Manager:*** Icela Estrada

***Address:*** 7575 Metropolitan Drive, Suite 109, MS 29-06  
San Diego, CA 92108

***Telephone:*** (619) 767-2300; ***Fax:*** (619) 767-2252

***Email:*** [CCLASCPSanDiegoRO@dss.ca.gov](mailto:CCLASCPSanDiegoRO@dss.ca.gov)

***Counties:*** Imperial and San Diego (partial)

**The SAN DIEGO ASC REGIONAL OFFICE will provide coverage for all zip codes in Imperial County and the following zip codes in San Diego County:**

91901, 91902, 91905, 91906, 91910, 91911, 91913, 91914, 91915, 91916, 91917, 91932, 91934, 91935, 91941, 91942, 91945, 91950, 91962, 91963, 91977, 91978, 91980, 92004, 92007, 92008, 92009, 92010, 92011, 92014, 92019, 92020, 92021, 92024, 92036, 92037, 92040, 92054, 92055, 92056, 92057, 92058, 92064, 92065, 92066, 92070, 92071, 92075, 92086, 92091, 92101, 92102, 92103, 92104, 92105, 92106, 92107, 92108, 92109, 92110, 92111, 92113, 92114, 92115, 92116, 92117, 92118, 92119, 92120, 92121, 92122, 92123, 92124, 92126, 92127, 92128, 92129, 92130, 92131, 92139, 92140, 92154, 92173, 92199

**Announcing newly appointed Assistant Program Administrator for Central, Field Operations 3**

ASCP announces the appointment of Kit Chan as the Assistant Program Administrator in the Adult and Senior Care Program, for the Central, Field Operations 3. Kit has worked for CCLD for over 15 years. Kit was a Licensing Program Analyst and a Licensing Program Manager before her 2007 promotion to Regional Manager. She has experience in most of CCLD's residential facility categories. Prior to working for CCLD, Ms. Chan worked with the Employment Development Department and prior to that, with the Los Angeles County Department of Public Social Services.

**Assistant Program Administrator (APA) assignment responsibilities are:**

<b>Northwest Field Operations 1</b>	<b>Northeast Field Operations 2</b>	<b>Central Field Operations 3</b>	<b>Southern Field Operations 4</b>
<b><i>Pam Gill, APA</i></b>	<b><i>Stacy Barlow, APA</i></b>	<b><i>Kit Chan, APA</i></b>	<b><i>Kimberly Lewis, APA</i></b>
Oakland RO	Fresno RO	El Segundo RO	Orange County RO
Santa Rosa RO	Sacramento North RO	Monterey Park RO	Riverside RO
San Bruno RO	Sacramento South RO	Woodland Hills North RO	San Bernardino RO
		Woodland Hills South RO	San Diego RO

**Assistant Branch Chief (ABC) assignment responsibilities are:**

<b>Administration</b>	<b>Field Support</b>
<b><i>Katie Anderson, ABC</i></b>	<b><i>Shelly Grace, ABC</i></b>
Program Office	Field Support Unit
Continuing Care Contracts Bureau	Centralized Applications Bureau
	Program Clinical Consulting Unit North
	Program Clinical Consulting Unit South

If you have any questions regarding the reorganization of Adult and Senior Care Program, you may contact the appropriate office listed below:

San Bernardino Adult and Senior Care Regional Offices at (951) 248- 2222 or via e-mail at [CCLASCPSanBernardinoRO@dss.ca.gov](mailto:CCLASCPSanBernardinoRO@dss.ca.gov).

Riverside Adult and Senior Care Regional Offices at (951) 248-2222 or via e-mail at [CCLASCPRiversideRO@dss.ca.gov](mailto:CCLASCPRiversideRO@dss.ca.gov).

San Diego Adult and Senior Care Regional Offices at (619) 767-2300 or via e-mail at [CCLASCPSanDiegoRO@dss.ca.gov](mailto:CCLASCPSanDiegoRO@dss.ca.gov).

Adult and Senior Care Program Office at (916) 657-2592 or via e-mail at [CCLASCPBusinessServices@dss.ca.gov](mailto:CCLASCPBusinessServices@dss.ca.gov).

Complete listing of all [Adult and Senior Care Regional Offices](#).